

RESOLUTION

Fair Housing Complaint Procedure
Newton County, Texas

WHEREAS, it is hereby declared that Newton County establish local Fair Housing Complaint Procedures; and

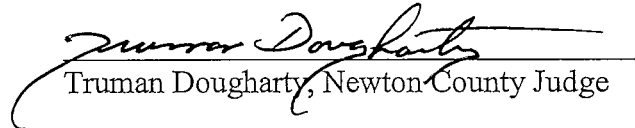
WHEREAS, it is further declared that establishment of such procedures requires the designation of a Fair Housing Administrator; and

WHEREAS, it is the intent of Newton County to investigate complaints alleging discrimination in the sale or rental of housing.

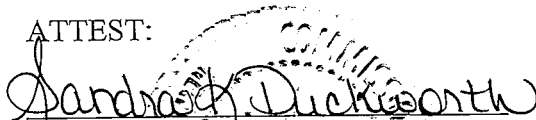
NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS' COURT OF NEWTON COUNTY, TEXAS;

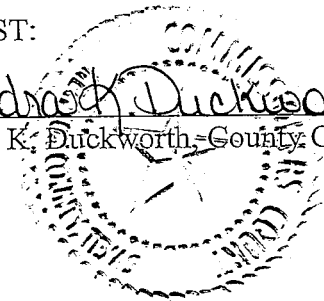
1. That the County adopt the attached fair housing complaint handling procedures;
2. That the Commissioners' Court designates Elizabeth Holloway, as appointed, as the County's Fair Housing Administrator; and
3. That the County directs the Fair Housing Administrator to receive and investigate complaints alleging discrimination in housing.

Passed and approved this 14th day of April, 2014.


Truman Dougharty, Newton County Judge

ATTEST:


Sandra K. Duckworth, County Clerk



Designation Form for Section 504 and Equal Opportunity/Fair Housing Officer



City/County: Newton County

GLO-DR Contract #220126

Address: 110 Court Street

Newton, Texas 75966

Telephone Number: 409.379.5755

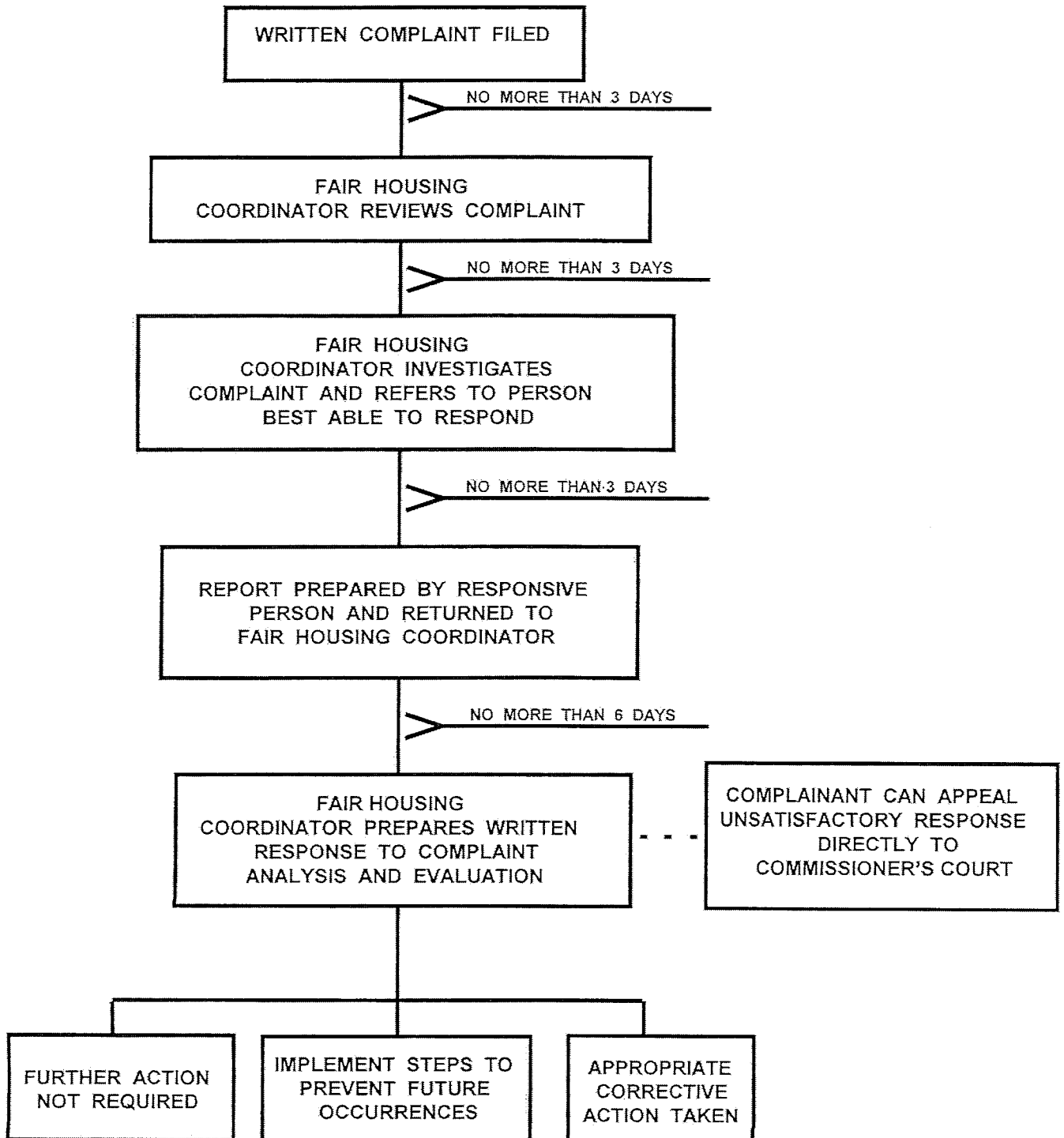
I, Truman Dougharty, Newton County Judge, do hereby appoint Elizabeth Holloway, as the Fair Housing/Equal Opportunity/Section 504 Standards Officer for the County of Newton. The Fair Housing/Equal Opportunity/Section 504 Standards Officer shall be responsible for the oversight and compliance of fair housing and equal opportunity activities to be performed by the County of Newton, as required by the Texas Community Development Block Grant Program Contract No.DRS220126. The Fair Housing/Equal Opportunity/Section 504 Standards Officer is responsible for being familiar with and adhering to all civil rights laws and regulations pertaining to the Texas Community Development Block Grant Program, including those described in the GLO-DR Implementation Manual and those listed on Exhibit D of the GLO-DR contract.

Fair Housing/Equal Opportunity/Section 504 Standards Officer: Elizabeth Holloway
Elizabeth Holloway

Appointed by: Truman Dougharty
Truman Dougharty, Newton County Judge

Date: Apr. 14, 2014

FAIR HOUSING COMPLAINT
TEXAS COMMUNITY DEVELOPMENT PROGRAM



NEWTON COUNTY

Housing & Community Development Department
HOUSING DISCRIMINATION COMPLAINT

Name of aggrieved person: _____ Telephone: Work: _____

Address: _____ Home: _____
What is the address of the house or property:

Street: _____ City: _____
Whom is this complaint against?

Name: _____ Address: _____

Telephone: _____

Is the party named above a: (Circle applicable box)

Builder Owner Broker Sales person Supt. or Manager Bank or Other Lender Other

If you have named an individual above and you know that he/she was acting for a company in this case, write the name and address of the company if you know it.

Identify Others (if any) you believe violated the law in the case.

What did the person you are complaining about do? (check applicable box)

- Refuse to rent, sell or deal with you.
- Discriminate in conditions, terms, privileges, services or facilities of sale, rental or occupancy.
- Falsely deny housing was available.
- Discriminate in the showing of housing.
- Discriminate in broker's services.
- Engage in block-busting.
- Make an oral or written statement indicating a policy of discrimination.
- Advertise in a discriminatory way.
- Discriminate in financing.
- Other (explain below)

Do you believe there was discrimination because of? Check applicable box and write your race, color, sex, religion, nation-of origin, or handicap

- Race or Color _____
- Religion _____
- National Origin _____
- Sex _____
- Familial _____
- Handicap _____

What kind of house or property was involved.

- Single family house
- A house or building for 2, 3 or 4 families
- A building for 5 families or more.
- Other, including vacant land

Did the owner live there:

Yes No Unknown

Is the house or property

Being sold Rented

Date of Discrimination: _____

Summarize briefly what happened. Additional details may be provided on a separate sheet.

This complaint (including any attachments) is true to the best of my knowledge and belief.

Date _____

Sign your name _____

AUTHORIZATION

State of Texas

County of _____

Being first duly sworn deposes and says

(Complainant's Name Printed)

that _____ is the individual making the foregoing complaint of discrimination to the Fair Housing Administrator and that the foregoing

(he/she)

statements contained therein are true of _____ own knowledge

(his/her)

Sworn to-before me this _____ day of _____

Notary Public in and for _____ County,

Texas Address of Notary: _____